



## Where to find it

**Y**ou'll find a simple form at the end of Sections 1-5 of the record keeper on which you can note the location of important documents relating to that section. In many cases, copies of the documents can be filed in the pockets provided in the record keeper or inserted directly into the binder. Remember, the original documents are best kept in another place, perhaps with your attorney, in a safe or a fireproof box, or in a safe-deposit box.

<b>Document</b>	<b>Location</b>
Birth certificates (for you and your children)	_____
Marriage certificates	_____
Death certificates	_____
Divorce papers	_____
Baptismal records	_____
Adoption records	_____
Citizenship papers	_____
Passports	_____
Military discharge papers	_____
Medical records	_____
Living will	_____
Health-care-agent form	_____
Educational diplomas and certificates	_____
Organization membership cards	_____
Veterinarian records	_____